



ComTec Systems Inc

Phone: (856) 691-5111 Fax: (856) 696-4666
2658 NW Blvd
Vineland, NJ 08360

Quote

No.: **8545**
Date: 1/2/2007

Prepared for:
Carmen Levere (267) 228-0867
Harambee Charter School
636-640 N. 66th St.
Philadelphia, PA 19151 U.S.A.

Prepared by: Michael Vertolli

Account No.: 2646
Phone: (215) 472-8770
Fax: (215) 472-9611

FRN: 1688574

| Qty | Part Number | Description | UOM | Sell | Total |
|-----|--|--|-----|-------------|-------------|
| | YEAR 10 470 * 760130000596373 SPIN #143008185M | | | | |
| 1 | COM-Crd D-Maint | PVBX Warranty Gold Plan <i>Gold Service Option: This contract covers parts replacement and labor for emergency service calls 24 hours a day seven days a week including holidays. Other services covered under this contract are: reduced hourly rates on MTC (moves adds or changes), flat rate visit charge, reduced minimum time on site, after hours support for catastrophic failures, remote assistance, free remote changes, carrier orders, network services review, priority scheduling on service calls, advanced product replacement, on site training (once per quarter), free factory provided software uploads.</i> | EA | \$18,500.00 | \$18,500.00 |
| | | | | Item Total: | \$18,500.00 |
| | | | | Total: | \$18,500.00 |

Prices are firm until 2/1/2007

Quoted by: Michael Vertolli, mvertolli@comtecusa.net

Date: 1/2/2007

Equipment Covered
1- T1L 32x 32 PVBX Switch
25- Video Modular Pairs
2- Video Modular Supplies
1- APC Rack System
3- Agile Modulators
1- Back UP 2200 RM

The terms and conditions of this quote are based on the attached legalities and approval of funding.

STATEMENT OF FINANCIAL STABILITY:

ComTec certifies that they are not the subject of the FCC's Red Light Rule by having any outstanding obligations with any branch of the federal government. Furthermore, ComTec agrees that, should the company become the subject of the Red Light Rule, the contract would be null and void and ComTec would assume any costs of collection.

If accepting, please sign and fax back to ComTec at 856-696-4666.

Accepted by: _____

Date: _____

Signature 1-7-07

Initial _____

**ComTec Systems Inc**

Phone: (856) 691-5111 Fax: (856) 696-4666
2658 NW Blvd
Vineland, NJ 08360

Quote

No.: **10887**
Date: 12/21/2007

Prepared for:
Rhonda Anderson (267) 228-0867
Harambee Charter School
636-640 N. 66th St.
Philadelphia, PA 19151 U.S.A.

Prepared by: Michael Vertolli
Account No.: 2646
Phone: (215) 472-8770
Fax: (215) 472-9611

| Qty. | Part Number | Description | UOM | Sell | Total |
|------|-------------|---|-----|------------|------------|
| | | Extended Warranties - Tape Back Up | | | |
| | | YEAR 11 | | | |
| | | 470 # 456760000636616 | | | |
| | | SPIN #143008185 | | | |
| | 811530 | QUANTUM STORAGE CARE ON-SITE 5X9X4 SERVICES ZONE 1 - EXTENDED SERVICE AGREEMENT <i>ComTec and HP reserve the right to examine the equipment prior to providing extended warranties</i> | EA | \$1,175.00 | \$1,175.00 |

FRN: 1688591

Item Total: \$1,175.00

Total: \$1,175.00

Prices are firm until 1/20/2008

Quoted by: Michael Vertolli, mvertolli@comtecusa.net

Date: 12/21/2007

The terms and conditions of this quote are based on the attached legalities and approval of funding.

STATEMENT OF FINANCIAL STABILITY:

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If accepting, please sign and fax back to ComTec at 856-696-4666.

Accepted by:

Date:

1/10/08

Initial



ComTec Systems Inc

Phone: (856) 691-5111 Fax: (856) 696-4666
2658 NW Blvd
Vineland, NJ 08360

Quote

No.: **10888**
Date: 12/21/2007

Prepared for:
Rhonda Anderson (267) 228-0867
Harambee Charter School
636-640 N. 66th St.
Philadelphia, PA 19151 U.S.A.

Prepared by: Michael Vertolli
Account No.: 2646
Phone: (215) 472-8770
Fax: (215) 472-9611

| Qty | Part Number | Description | UOM | Sell | Total |
|-----|---|--|--------------|-------------|------------|
| | YEAR 11 470 # 456760000636616 SPIN #143008185 | 13 | FRN: 1688608 | | |
| 3 | 811512 | CISCO SMARTNET STANDARD - AIRAP1200 - EXTENDED SERVICE AGREEMENT - 1 YEAR NBD | EA | \$81.90 | \$163.80 |
| 5 | 811514 | CISCO SMARTNET C3550-12G ONSITE PREMIUM EXTENDED SERVICE AGREEMENT - 1 YEAR - ON-SITE | EA | \$1,703.00 | \$8,515.00 |
| 1 | 811511 | CISCO SMARTNET 2600 SERIES ROUTER ONSITE EXTENDED SERVICE AGREEMENT - 1 YEAR - ON-SITE 24x7x4 | EA | \$1,183.00 | \$1,183.00 |
| | | | | Item Total: | \$9,861.80 |
| | | | | Total: | \$9,861.80 |

Prices are firm until 1/20/2008

Quoted by: Michael Vertolli, mvertolli@comtecusa.net

Date: 12/21/2007

The terms and conditions of this quote are based on the attached legalities and approval of funding.

STATEMENT OF FINANCIAL STABILITY:

ComTec certifies that they are not the subject of the FCC's Red Light Rule by having any outstanding obligations with any branch of the federal government. Furthermore, ComTec agrees that, should the company become the subject of the Red Light Rule, the contract would be null and void and ComTec would assume any costs of collection.

If accepting, please sign and fax back to ComTec at 856-696-4666.

Accepted by:

Date:

1/10/08

Initial

Attachment 1-4
Vendor Selection Process

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#1 Local & LD Telephone Service

Vendor Scoring:

LSI

Total Cost:

\$ 399 + usage

\$

\$

\$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
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| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

146.028
276.028

0

0

0

0

sole bid

346

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Vendor Selected: LSI

Approved by:

Carmen Lube

Title:

EXEC. Asst

Date:

1/10/08

Attach #: 1 FRN: 1733054

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#2 Internet Circuit & Service (Port)

Vendor Scoring:

LSI

Total Cost:

\$ 360.00

\$

\$

\$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
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| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

0

0

0

0

sole bid

34%

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Vendor Selected: LSI

Approved by:

Carmen Lulu

Title:

Exec. Asst.

Date:

1/10/08

Attach #: 2 FRN: 1733062

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#3 Cellular Voice Service

Vendor Scoring:

VERW

Total Cost:

\$ \$ \$ \$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

0

0

0

0

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

sole bid

Vendor Selected: Verizon Wireless

Approved by: Carmen Linder

Title: EXEC. Asst.

Date: 1/10/08

60 + 4

Attach #: 3 FRN: 1733069

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#4 Cellular Data Service

Vendor Scoring:

VERW

Total Cost:

\$ \$ \$ \$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score | Raw Score | Weighted Score | Raw Score | Weighted Score | Raw Score | Weighted Score |
|-----------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|
| | 0 | | 0 | | 0 | | 0 |
| | 0 | | 0 | | 0 | | 0 |
| | 0 | | 0 | | 0 | | 0 |
| | 0 | | 0 | | 0 | | 0 |
| | 0 | | 0 | | 0 | | 0 |

Overall Ranking

0 0 0 0

Complete Bid Pkg? ☐ Complete Bid Pkg? ☐ Complete Bid Pkg? ☐ Complete Bid Pkg? ☐

sole bid

Vendor Selected: Verizon Wireless

Approved by: Carmen Lulu

Title: ENCO. Asst

Date: 1/10/08

Attach #: 4 FRN: 1733085

E-Rate Bid Assessment Worksheet
Funding Year 2007
District/School

HARABE

Project Number and Service Description:

#4 Web Hosting

Vendor Scoring:

Total Cost:

1835⁰⁰

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 21% |
| Understanding of Needs | 20% |
| Compatibility with Systems | 19% |
| Qualifications | 20% |
| Prior Experience | 20% |
| | 100% |

Webgathering's

| Raw Score | Weighted Score |
|-----------|----------------|
| 5 | 1.050 |
| 5 | 1.000 |
| 5 | .950 |
| 5 | 1.000 |
| 5 | 1.000 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

5 0

0

0

0

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Vendor Selected: Webgathering's

Approved by: John D. [Signature]

Title: CEO

Date: 1-11-07

1835/yr

E-Rate Bid Assessment Worksheet
Funding Year 2007
District/School

Harambee

Project Number and Service Description:

#5 Email Hosting

Vendor Scoring:

Total Cost:

812⁵⁰

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 21% |
| Understanding of Needs | 20% |
| Compatibility with Systems | 19% |
| Qualifications | 20% |
| Prior Experience | 20% |
| | 100% |

Overall Ranking

Webgathering

| Raw Score | Weighted Score |
|-----------|----------------|
| 5 | 1.050 |
| 5 | 1.000 |
| 5 | .950 |
| 5 | 1.000 |
| 6 | 0.000 |

4.0

Google Net

| Raw Score | Weighted Score |
|-----------|----------------|
| 4 | 0.000 |
| 5 | 0.000 |
| 5 | 0.000 |
| 5 | 0.000 |
| 5 | 0.000 |

4.750

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0.000 |
| | 0.000 |
| | 0.000 |
| | 0.000 |
| | 0.000 |

0

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0.000 |
| | 0.000 |
| | 0.000 |
| | 0.000 |
| | 0.000 |

0

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Vendor Selected: Webgathering
Approved by: John D. Say
Title: CEO
Date: 1-11-07

E-Rate Bid Assessment Worksheet
Funding Year 2007
District/School

HARRIS

Project Number and Service Description:

4 LAN Maintenance

Vendor Scoring:

Total Cost:

20250 2325 20250

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 21% |
| Understanding of Needs | 20% |
| Compatibility with Systems | 19% |
| Qualifications | 20% |
| Prior Experience | 20% |
| | 100% |

Comtec

| Raw Score | Weighted Score |
|-----------|----------------|
| 5 | 1.050 |
| 5 | 1.000 |
| 5 | .950 |
| 5 | 1.000 |
| 0 | 0.000 |

MTG

| Raw Score | Weighted Score |
|-----------|----------------|
| 4 | .840 |
| 5 | 1.000 |
| 5 | .950 |
| 5 | 1.000 |
| 5 | 0.000 |

G-P Deans

| Raw Score | Weighted Score |
|-----------|----------------|
| 5 | 1.050 |
| 5 | 1.000 |
| 3 | .950 |
| 5 | 1.000 |
| 5 | 1.000 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

40

3.790

5.0

0

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Vendor Selected: *G-P Deans*

Approved by: *J. M. D. [Signature]*

Title: *CEO*

Date: *1-11-07*

1687.50/mo

E-Rate Bid Assessment Worksheet
Funding Year 2007
District/School

HAKAM

Project Number and Service Description:

#7 *Wire & Cable Maintenance*

Vendor Scoring:

Total Cost:

14,000.00

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 21% |
| Understanding of Needs | 20% |
| Compatibility with Systems | 19% |
| Qualifications | 20% |
| Prior Experience | 20% |
| | 100% |

| <i>Final Mile</i> | | | | | |
|-------------------|----------------|-----------|----------------|-----------|----------------|
| Raw Score | Weighted Score | Raw Score | Weighted Score | Raw Score | Weighted Score |
| 5 | 1.050 | | 0 | | 0 |
| 5 | 1.0 | | 0 | | 0 |
| 5 | 0.950 | | 0 | | 0 |
| 5 | 1.0 | | 0 | | 0 |
| 5 | 1.0 | | 0 | | 0 |

Overall Ranking

50 *0* *0* *0*

Complete Bid Pkg? ☒ Complete Bid Pkg? ☐ Complete Bid Pkg? ☐ Complete Bid Pkg? ☐

*only
one
bidder*

Vendor Selected: *Final Mile*
Approved by: *John D. Sy*
Title: *CEO*
Date: *1-11-07*

58334

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

9 PBX Maintenance Agt.

Vendor Scoring:

Comtec

Total Cost:

\$ 12,500

\$

\$

\$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

0

0

0

0

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Sole Bid

Vendor Selected: Comtec

Approved by:

Carner L...

Title:

Exec. Asst

Date:

1/10/08

Attach #: 3 FRN: 1638506

E-Rate Bid Assessment Worksheet
Funding Year 2007
District/School

Agkambee

Project Number and Service Description:

#9 *PV BX Maintenance*

Vendor Scoring:

Total Cost:

16,500 *62,450* *8,000*

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 21% |
| Understanding of Needs | 20% |
| Compatibility with Systems | 19% |
| Qualifications | 20% |
| Prior Experience | 20% |
| | 100% |

ComTec

| Raw Score | Weighted Score |
|-----------|----------------|
| <i>4</i> | <i>.840</i> |
| <i>5</i> | <i>1.0</i> |
| <i>5</i> | <i>.950</i> |
| <i>5</i> | <i>1.0</i> |
| <i>5</i> | <i>1.0</i> |

Final MTC

| Raw Score | Weighted Score |
|-----------|----------------|
| <i>3</i> | <i>.630</i> |
| <i>5</i> | <i>1.0</i> |
| <i>5</i> | <i>.950</i> |
| <i>5</i> | <i>1.0</i> |
| <i>5</i> | <i>0</i> |

MTC

| Raw Score | Weighted Score |
|-----------|----------------|
| <i>5</i> | <i>1.00</i> |
| <i>5</i> | <i>1.00</i> |
| <i>5</i> | <i>.950</i> |
| <i>5</i> | <i>1.0</i> |
| <i>5</i> | <i>1.0</i> |

| Raw Score | Weighted Score |
|-----------|----------------|
| | <i>0</i> |
| | <i>0</i> |
| | <i>0</i> |
| | <i>0</i> |
| | <i>0</i> |

Overall Ranking

4.70

4.180

5.0

0

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

31/5
Contract

Vendor Selected: *MTC*
Approved by: *John D. Ly*
Title: *CEO*
Date: *1-11-07*

666-67/mw

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#11 Extended Warranties - Servers

Vendor Scoring:

~~00000000~~

Total Cost:

\$ \$ \$ \$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

0

0

0

0

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

No bid

Vendor Selected:

Approved by:

[Signature]

Title:

E-Rate Asst

Date:

1/10/08

Attach #: FRN:

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#12 Extended Warranties - Tape Back Up

Vendor Scoring:

Comtec

Total Cost:

\$ 1175

\$

\$

\$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
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| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

0

0

0

0

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

sole bid

Vendor Selected: Comtec

Approved by:

Carmen Lujan

Title:

Exec Asst

Date:

1/10/08

Attach #: 5

FRN: 1638591

E-Rate Bid Assessment Worksheet

Funding Year 2007

District/School Name:

Project Number and Service Description:

#13 Extended Warranties - Switches

Vendor Scoring:

Comtec

Total Cost:

\$ 9861.80

\$

\$

\$

| Selection Criteria | Weight |
|----------------------------|--------|
| Prices/Charges | 24% |
| Understanding of Needs | 22% |
| Reputation/Experience | 22% |
| Qualifications/Credentials | 22% |
| Minority Owned Business | 10% |
| | 100% |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
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| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
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| | 0 |
| | 0 |

| Raw Score | Weighted Score |
|-----------|----------------|
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |
| | 0 |

Overall Ranking

0

0

0

0

Complete Bid Pkg? ☒

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

Complete Bid Pkg? ☐

sole bid

Vendor Selected: Comtec

Approved by:

Carmen L...

Title:

Cafeteria Asst.

Date:

1/10/08

Attach #: 6 FRN: 1633603

Attachment 1-5
Consulting Agreements



Contract for eRate Services (Year 11)

Agreement between ALEMAR Consulting, Inc. (ALEMAR) and **HARAMBEE CHARTER SCHOOL, 636-640 North 66th Street, Philadelphia, PA 19151 (Client)** on October 19, 2007 for eRate services as described below.

ALEMAR agrees to assist **Client** through the three phases of the eRate application process as described below for the sum of Five Thousand Five Hundred dollars (\$5,500) of which three-thousand dollars (\$3,000) is payable upon the signing of this contract. The remainder is due on by May 15, 2008. The contract concludes on receipt a Funding Commitment Letter from the Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD), or similar SLD action.

For **Phase I**, ALEMAR will meet with the **Client** to facilitate a listing of the needed, qualified goods and services, and related information, required to complete Form 470 (Services Being Sought) by identifying needs and initiatives for the funding year (July 1, 2008 – June 30, 2009). This agreement **does not** include any provision to develop bid specifications for the goods or services being sought. The **Client** agrees to assume all costs of the competitive bid including advertising and postage. The **Client** is responsible for meeting local procurement requirements. ALEMAR will complete and submit Form 470 by the established USAC deadline provided all information to do so is both accurate and received in a manner consistent with the timeline. Otherwise, ALEMAR will submit the Form when all needed data is available. ALEMAR will act as liaison between the **Client** and vendors during this phase.

In **Phase II**, the **Client** may elect to have all bid documents received by ALEMAR. If that option is selected, ALEMAR will deliver the bid proposals to the **Client** on the specified date for the bid opening. Otherwise, bid documents will be directed to the **client**. During the bid opening, ALEMAR will attempt to answer any questions posed by the **Client** but cannot make any recommendations or decisions regarding the awarding of any contract. Once the **Client** notifies ALEMAR of the successful bidders, and presents signed contracts to ALEMAR, ALEMAR will complete and submit Form(s) 471 (Services Ordered), by the USAC deadline, provided all information to do so is both accurate and received in a manner consistent with the timeline. Otherwise, ALEMAR will submit the Form when all needed data is available. The **Client** is expected to notify successful bidders and to make all arrangements for completion and signature of any required contracts.

Finally, for **Phase III**, ALEMAR will act as liaison between the **Client** and any SLD Program Integrity Assurance representatives(s) as part of the Item 21 review process. During this time, additional information may be requested. If requested, this information must be provided to the SLD within a limited time period (usually seven (7) days) or the **Client's** funding request may be jeopardized. If needed, the cooperation of the client and/or awarded vendors is expected in order to respond to SLD inquiries in a timely fashion. At the conclusion of the process, a Funding Commitment Letter (FCL) is received. Once received, ALEMAR will acknowledge receipt of goods and/or completion of services and confirm with **Client** prior to completion and submission of Form 486 (Receipt of Services Ordered) by the deadline, provided all information to do so is both accurate and received in a manner consistent with the timeline.

FORMS AND PROCEDURES NOT COVERED

As mentioned in Phase III, this contract covers the regular Item 21 review of the **Client's** submissions. In general, this contract **does not** cover any other reviews, such as a Selective Review or a Site Visit. If such a review is requested by USAC, the **Client** may request ALEMAR to assist in the review. If so requested, the extension of



services would be covered under the terms of this contract. This contract **does not** cover the filing of any Reimbursement forms. Sometimes vendors do not invoice the **Client** at the discounted rate and, therefore, a reimbursement form must be submitted to USAC. This contract **does not** cover the filing of any appeals. When a funding request is denied or reduced, an appeals can be filed.

Any services not covered by this contract are at additional charge. A Statement of Work and Rates for these services are supplied on request.

INDEMNIFICATION

ALEMAR, as a pass through agent, expects that all information provided by the **Client** for submission to this program is accurate and true. Therefore, **ALEMAR** will not be held accountable for errors, omissions, or misrepresentations of any data provided by the client whether written or oral. To the fullest extent allowed by law, the client shall and does hereby agree to indemnify, protect, defend with counsel, and hold harmless **ALEMAR** and its respective representatives and agents from and against all damages, losses, liens, causes of action, suits, judgments, expenses (including reasonable attorney's fees), and other claims of any nature, kind or description by any person or entity arising out of, caused by, or resulting from the performance of services pursuant to this agreement and which are caused in whole or in part by any negligent act or negligent omission of **ALEMAR** or anyone for whose acts **ALEMAR** may be liable. The provisions of this section shall not be construed to eliminate or reduce any other indemnification or right that the client has by law.

REPORTS AND DOCUMENTATION

As long as the **Client** is under contract with **ALEMAR**, **ALEMAR** will retain copies of all forms, letters, and correspondence it creates during the program. **ALEMAR** will provide the **Client** with copies of this documentation, throughout the process, providing the **Client** a digital version on contract completion. The **Client** may request additional copies of all documents at any time, at additional charge. USCA holds the **Client** responsible for the retention of records for a period of up to five (5) years from the last date of service. **ALEMAR** will retain its records, for audit purposes, for the same period of time.

LETTER OF AGENCY

By signing this agreement you are authorizing **ALEMAR** to have signature authority for all required forms submitted to the SLD throughout the eRate process and to speak on the Client's behalf with any vendor, SLD representative, and any other persons necessary to the eRate process. For confirmation, a separate Letter of Agency, on school letterhead, must be received by **ALEMAR** before submission of Form 470.

It is understood that, after receipt of a Funding Commitment Letter and once upon filing, if required, of the Form 486, **ALEMAR** has completed its contractual obligations.

Martin Friedman
ALEMAR Consulting, Inc.

Authorized Signature

Printed Name

Title

Attachment 1-6
CORRESPONDENCE

From: Margo Friedman <margo@alemarconsulting.com>
Date: October 25, 2007 4:10:55 PM EDT
To: Rhonda Sharif <rsharifcpa@aol.com>
Cc: Martin Friedman <friedman@ALEMARConsulting.com>, John Holt <bjholtjr@hotmail.com>
Subject: Year 11 e-Rate

Rhonda,

Please forward to John Skeif for Harambee.

Attached is the ALEMAR contract that reflects a quote of \$5,500 for the services you request. A letter of agency is also attached.

Please fax the signed contract and LOA on school letterhead and send originals via regular mail.

Please note that the funding window will open on November 7, 2007 and close on January 24, 2008, 14 days earlier than last year. The school should file the first form, the 470, before the end of November in order to comfortably meet all deadlines.

Thanks.

Margo

Margo Friedman
ALEMAR Consulting, Inc.
610-999-9935 (office)
610-836-2771 (voice)
610-353-1005 (fax)
267-285-4514 (efax)
margo@alemarconsulting.com
www.alemar.net

From: "carmen leverre" <clevere@harambeecs.org>
Date: December 6, 2007 4:36:28 PM EST
To: "Martin Friedman" <friedman@alemarconsulting.com>
Subject: RE: IEC 470

Martin, right now my title is President of Harambee Institute. That should be sufficient. If not let me know

From: Martin Friedman [mailto:friedman@alemarconsulting.com] **Sent:** Thursday, December 06, 2007 2:06 PM **To:** Margo Friedman **Cc:** Carmen **Subject:** Re: IEC 470

Carmen Levere: clevere@harambeecs.org
Administrative Assistant

267-228-0867

On Dec 6, 2007, at 1:54 PM, Margo Friedman wrote:

I still need her title. On 12/6/07 1:05 PM, "Martin Friedman"

<friedman@alemarconsulting.com> wrote:

Please note check and URL in item # 13a Always uncheck items 20 b and c Otherwise, it looks fine. If you used the items from the RFP, then it is good to submit. Let me know when to push the button. *M* On Dec 6, 2007, at 12:03 PM, Margo Friedman wrote:

Here is the 470 #: 526120000636632. Check it out and let me know if I am doing it right.

----- Martin Friedman ALEMAR Consulting, Inc. 610-999-9935 610-353-1005 (fax) 267-285-4514

(efax) friedman@alemarconsulting.com www.alemar.net -----

THIS MESSAGE IS CONFIDENTIAL AND INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT OR THE EMPLOYEE OR AGENT RESPONSIBLE FOR DELIVERING THE MESSAGE TO THE INTENDED RECIPIENT YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, DISSEMINATION, DISTRIBUTION OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US AT THE ABOVE ADDRESS VIA THE U.S. POSTAL SERVICE. THANK YOU

Martin Friedman
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From: "carmen levere" <clevere@harambeecs.org>

Date: December 12, 2007 3:29:55 PM EST

To: "John Holt" <bjholtjr@hotmail.com>, "Martin Friedman" <friedman@alemarconsulting.com>

Subject: FW: MTG Request to Subcontract Cabling Services

From: Mike Campanella [mailto:mike_c@mtgroupe.com] **Sent:** Wednesday, December 12, 2007 11:13 AM **To:** clevere@harambeecs.org **Subject:** MTG Request to Subcontract Cabling Services

Good Morning Ms. Revere, MTG would like to engage Intellitech Solutions to be MTG's subcontractor for the following eRate Year 11 project: Project # 8 - Wire & Cable Maintenance Agreement - subcontractor to perform requested services as outlined in the RFP. If this is amenable to you, could you please confirm via email that you have granted MTG permission to use Intellitech Solutions as our subcontractor for the above referenced projects? Thank you for your consideration. Best, Mike Mike Campanella Account Executive MTG RO Technology Groupe, Inc. Knowledge Technology Solutions Networking Service Sales email: mike_c@mtgroupe.com voice: 267.556.1213 web: www.mtgroupe.com fax: 267.556.1233

From: Martin Friedman <friedman@alemarconsulting.com>
Date: December 12, 2007 8:09:17 PM EST
To: "carmen levere" <clevere@harambeecs.org>
Cc: "John Holt" <bjholtjr@hotmail.com>
Subject: Re: MTG Request to Subcontract Cabling Services

Carmen,

Just reply that they have the permission to subcontract (if you will allow) but must identify the subcontractor and include the qualifications and references for the subcontractor in the proposal.

M

On Dec 12, 2007, at 3:29 PM, carmen levere wrote:

From: Mike Campanella [mailto:mike_c@mtgroupe.com]
Sent: Wednesday, December 12, 2007 11:13 AM
To: clevere@harambeecs.org
Subject: MTG Request to Subcontract Cabling Services

Good Morning Ms. Revere,

MTG would like to engage Intellitech Solutions to be MTG's subcontractor for the following eRate Year 11 project:

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If this is amenable to you, could you please confirm via email that you have granted MTG permission to use Intellitech Solutions as our subcontractor for the above referenced projects?

Thank you for your consideration.

Best,
Mike

Mike Campanella
Account Executive
MTG Technology Groupe, Inc.
Knowledge Technology Solutions
Networking Service Sales
email: mike_c@mtgroupe.com voice: 267.556.1213
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From: "carmen levere" <clevere@harambeecs.org>
Date: December 17, 2007 2:06:01 PM EST
To: "John Holt" <bjholtjr@hotmail.com>, "Martin Friedman" <friedman@alemarconsulting.com>
Subject: FW: MTG Request to Subcontract Cabling Services

FYI

From: Mike Campanella [mailto:mike_c@mtgroupe.com] **Sent:** Monday, December 17, 2007 9:13 AM **To:** clevere@harambeecs.org **Subject:** MTG Request to Subcontract Cabling Services

Good Morning Ms. Revere, MTG would like to engage Intellitech Solutions to be MTG's subcontractor for the following eRate Year 11 project: Project # 8 - Wire & Cable Maintenance Agreement - subcontractor to perform requested services as outlined in the RFP. If this is amenable to you, could you please confirm via email that you have granted MTG permission to use Intellitech Solutions as our subcontractor for the above referenced projects? Thank you for your consideration. Best, Mike Mike Campanella Account Executive MTG Technology Groupe, Inc. Knowledge Technology Solutions Networking Service Sales email: mike_c@mtgroupe.com voice: 267.556.1213 web: www.mtgroupe.com fax: 267.556.1233

From: Martin Friedman <friedman@ALEMARConsulting.com>
Date: December 18, 2007 2:05:38 PM EST